

# Chipstead Pre-School Information Sheet 2022/23

## Yearly Fundraising events

Christmas party and raffle (last week of Autumn Term) Raffle donations for hampers will be required for this event.

Easter obstacle course and raffle (last week before Easter break) Raffle donations will be required for this event

Flower show bottle tombola (Middle of July) donation of six bottles of wine, lemonade etc. Per family is needed

Dates to be confirmed

## Committee

Please consider becoming involved in the preschool committee, this is an essential part of the pre-school, if we don't have a committee we don't have a pre-school. This could be as involved as you like, from helping with and at fundraising events to leading an event, or taking posts such as chair, treasurer or secretary if positions become available.

Current committee members are: -

Chairperson: Shelley Bray  
**shelleybray4@hotmail.co.uk**  
Treasure: Katie Burrows  
Secretary: Alexis Marz  
Fundraisers: Marion Kinshott,

## Pre School numbers

Mobile: 07881 654588 (if you do not get an answer please leave a voice message or text as it can be extremely noisy at times in the hall).

Email: [Chipsteadpreschool@gmail.com](mailto:Chipsteadpreschool@gmail.com)

Ofsted 0300123 1231

## Change in collection procedures.

If anyone other than the regular person is due to pick up your child, (even Dad / Mum), it is extremely important to fill in the details in the change of collection book and tell Liz of the change.

## Updating Emergency contact and health information.

Would you please make sure that we have an up to date telephone number and address in case we need to contact you, or send any correspondence.

If your child is diagnosed with any allergies or illness', please ensure that we are informed immediately.

Please visit our website on

[www.chipsteadpreschool.co.uk](http://www.chipsteadpreschool.co.uk) for up to date information on upcoming events and fundraising. Session, committee and staff vacancies, Term dates. Preschool Policies and our Ofsted report and much more.....

If you have any ideas for other pages or useful information you would like to see, please let us know.

**All policies and Procedures are held in the lobby; these are listed in the back of the parent information pack this will be given to you at the open morning or when your child first starts at Pre-School, you can also find them on our website.**

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## Items to bring into Preschool

Please can you ensure your child brings into Pre School a bag containing:-

A change of clothes (All clothing must be named)

- Pants / knickers, Socks / tights, Tops / Jumpers, Trousers / skirts

If your child is in nappies / pull up

- Nappies / wipes / NO nappy sacks (the Pre-School will provide these)

## Suitable shoes and clothing

Can all children come into Pre- School with soft shoes to wear indoors, that are easy to put on and do up, no laces or buckles, **black plimsolls'** are ideal Please do not allow children to wear crocs / open toe sandal's or wellingtons (for indoors) as these shoes can cause children to trip and fall.

Children should come into preschool in comfortable and easily changeable clothes (no vests with poppers or belts please) Jogging bottoms and tops are recommended. Can you also make sure that all clothing especially your child's Pre-school sweat shirts and T shirts are clearly named.

Please supply outdoor clothing such as coats, hats gloves and wellingtons in the winter months, please make sure that shoes and boots are stored in a boot / shoe bag **not a carrier bag** please (we do hold a small amount of boot bags for sale at the Pre School) and in the summer months please ensure that your child has a sun hat and clothing that covers their shoulders. **Please also ensure that an eight-hour sun cream is applied before coming into preschool .** Many Thanks