



No-smoking, No drugs, No Alcohol

General Safeguarding and Welfare Requirement: Safety and Suitability of Premises, Environment and Equipment (With regard to Section 3, (3.19 and 3.57) of The Safeguarding and Welfare requirements 2023)

Providers must have a no-smoking policy, and must prevent smoking in a room, or outside play area, when children are present or about to be present.

Policy statement

We comply with health and safety regulations and the Safeguarding and Welfare Requirements of the Early Years Foundation Stage in making our setting a no-smoking environment - both indoors and outdoors.

Smoking

Smoking is not allowed on the premises, both indoors and outdoors. If children use any public space that has been used for smoking, members of staff ensure that there is adequate ventilation to clear the atmosphere. Staff do not smoke in their work clothes and are requested not to smoke within at least one hour of working with children. The use of electronic cigarettes is not allowed on the premises.

- All staff, parents and volunteers are made aware of our No-smoking Policy.
- No-smoking signs are displayed prominently.
- The No-smoking Policy is stated in information for parents and staff.
- We actively encourage no-smoking by having information for parents and staff about where to get help to stop smoking if they are seeking this information. (This can be found on our website , under the useful information tab)
- Staff who smoke do not do so during working hours.
- Staff who smoke whilst travelling to and from work must not do so whilst wearing a setting uniform / work clothes or must at least cover their clothing / uniform and are requested not to smoke within at least one hour of working with children.
- E-cigarettes are not permitted to be used on the premises.
- Staff are made aware that failure to adhere to this policy and procedures may result in disciplinary action.



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- It is a criminal offence for employees to smoke in smoke-free areas, with a fixed penalty of £50 or prosecution and a fine of up to £200.

Drugs and alcohol

- The Pre School also operates a no alcohol or non-medicated drugs policy, this does not include general painkillers, or prescribed drugs, these items must be securely stored and out of reach of the children. Anyone who is working in the pre-school – staff, students, volunteers, should be aware of the length of time it takes for alcohol to be processed by the body and ensure they are in a fit state to care for children during working hours.
- If a member of staff comes to work at the Pre School and appears to be under the influence of non-prescription drugs or alcohol, they will be sent home. To determine whether alcohol is present the member of staff concerned will be asked to take a Breathalyzer test. It will be seen as gross misconduct if this test is refused, and disciplinary procedures will be followed.
- If any member of staff is taking prescribed or non-prescribed medication which may affect their ability to care for the children they should seek medical advice. Providers must ensure that those practitioners only work directly with the children if medical advice confirms that the medication is unlikely to impair the staff member's ability to look after the children properly.

Legal framework

- The Smoke-free (Premises and Enforcement) Regulations (2006)
- The Smoke-free (Signs) Regulations (2012)

This policy was adopted by	Chipstead per-school	<i>(name of provider)</i>
On	28/12/2019	<i>(date)</i>
Date to be reviewed	EYFS Amendments 2023	<i>(date)</i>
Signed on behalf of the provider	_____	
Name of signatory	_____	
Role of signatory (e.g. chair, director or owner)	_____	